

**HAVRE FESTIVAL DAYS PARADE**  
**Saturday, September 22, 2018 - 10:00 a.m.**

**MEMORANDUM**

**TO:** All Festival Days Parade Participants  
**FROM:** Jody Olson, Chamber Executive Director  
Julea Robbins, Chamber Office Manager  
**DATE:** **September 2018**  
**RE:** Information for Parade

**PLEASE READ THE FOLLOWING INFORMATION CAREFULLY:**

**LINE-UP INSTRUCTIONS:**

- All parade participants need to be at the Havre High School parking lot between 8AM and 9AM for line-up and judging.
- Enter Havre High School parking lot by taking **17<sup>th</sup> Street off of 5<sup>th</sup> Avenue to 8<sup>th</sup> Avenue entrance**. **“Do not go to Rod’s Drive-In as the road will be blocked.”**
- If several people are participating with the parade entry (whether walking or riding on float), please gather at an area off the Havre High School campus. Cars making drop offs will **NOT** be allowed into the parking lot area. We need to keep congestion to a minimum for safety reasons. This will also expedite parade line-up.
- Dropping off someone - **Remember** vehicles not participating in the parade will not be able to enter the Havre High School campus. Please drop off outside the campus or park and walk in. This will help in the safety of all.
- Horse units - use the back road into the UPS parking lot and **NOT** Rod’s Road. Please stage your trailers in this parking lot and start organizing at 9AM.
- Walking units - enter Havre High School campus at 8<sup>th</sup> Avenue entrance. 9AM line-up. Again, PLEASE organize as much as possible off campus to limit the number of cars. Space is limited.
- **Parade line-up will be done on a first come, first serve basis.**
- The parade will start promptly at **10:00 a.m.**, Saturday, September 22, 2018.

### **OTHER IMPORTANT INFORMATION:**

- ✓ Please keep your litter to a minimum and dispose of your float decorations following the parade.
- ✓ Do not sound horn.
- ✓ **Please keep the parade tight – but maintain a safe distance behind the entry in front of you. GAPS create an unsafe situation.**
- ✓ **NO** parade entry can stop the parade to do a routine – (ie. dancers, cars, ATVs) When this happens gaps develop – the parade slows down and is unsafe!
- ✓ If planning to give out candy, **only people walking can disperse candy.** **NO candy allowed thrown from any kind of float or vehicle.** If it continues, candy will be banned from the parade. Please be considerate.

### **ROUTE:** (the parade route has changed! – please note!)

- **Start at Rod's Drive-In on 5<sup>th</sup> Avenue and Bullhook Road, North on 5<sup>th</sup> Avenue to 3rd Street. West on 3rd Street to 1st Avenue (Post Office) and disperse from there.**
- **We ask that large equipment be limited to 4 units per business entry.**
- **Large equipment that can't negotiate the west turn onto 3rd Street need to proceed North on 5<sup>th</sup> Ave. (ie. combines, large trucks, large equipment, etc.)**
- If possible please complete the entire parade route.

### **JUDGING OF FLOATS**

- Mayor's Choice - Best Overall Theme
- Best Non-Commercial Float
- Best Commercial Float

We want to thank all of the participants. The parade is one of the highlights of the Festival. You make the parade. Congratulations on your enthusiasm. If you have any questions, call the Chamber at 265-4383.

PLEASE RETURN TO:

**HAVRE FESTIVAL DAYS PARADE**  
**Saturday, September 22, 2018**  
% Havre Area Chamber of Commerce  
130 5<sup>th</sup> Avenue  
P.O. Box 308  
Fax 265-7748  
Havre, MT 59501

NAME \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

ENTRY (FLOAT, MARCHING UNIT, VEHICLE, ETC.)

\_\_\_\_\_  
\_\_\_\_\_

COMMENTS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

**Waiver:** Every entry form must have a signature of contact person for that particular parade entry. The person signing for that parade entry understands and abides by the information in the form. I understand that my signature releases sponsors and all those associated with the Havre Festival Days Parade from any liability for injuries that may occur to those associated with said parade entry.

Also, I hereby grant full permission for the event committee to record my participation in part or its entirety in this event for photos, TV, radio or other media know or unknown, and use them for promotion, advertising, without any reimbursement of any kind.